



MANGAYARKARASI COLLEGE OF ARTS AND SCIENCE FOR WOMEN

PARAVAI, MADURAI – 625402

Affiliated to Madurai Kamaraj University

Re - Accredited with B Grade by NAAC || An ISO9001:2015 Certified Institution

## IQAC MEETING 2018 -- 2019

### Minutes of the meeting- 28.05.2018

1. To enhancement of quality in teaching and learning with respect to research.
2. Initiation to improve the quality of teaching through FDP, Paper Presentation at national and International conferences .
3. Use of innovative method of teaching like PPT and a/v aids and organizing field study.
4. MoUs to be signed by all the departments to conduct certificate courses.
5. Career Guidance Programme
6. Orientation to parents and fresher's was planned to conduct .
7. Planned to conduct international conference, inter-collegiate meet

### ACTION TAKEN REPORT

1. Number of articles published in journals 64 and books /chapters in edited volumes is 40.
2. FDPs attended by the Faculty international level 15, national level 36, state level 27 and district level 31. Papers presented was international level 57 and national level 24 and one
3. faculty served as resource person.
4. All faculty use ppt and a/v aids for teaching and organised field visits.
5. MoUs to be signed by all the departments to conduct certificate courses.
6. Career Guidance was conducted on higher education for all the final year students.
7. Fresher's Day was conducted on 12<sup>th</sup> July and Bridge Course on 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> July, 2018.
8. International Conference organised by the Department of English and Computer Science on 13<sup>th</sup> October, 2018 and 5<sup>th</sup> January, 2019 respectively.

## **Minutes of IQAC Meeting 2018 – 2019**

### **Meeting 1:10<sup>th</sup> December 2018**

1. The preparation of IIQA was discussed.
2. The Head of the departments presented their contribution towards the overall development of the students and it was suggested to improve the communicative skill of the students by intensive measures, which is more comfortable for the students i.e., conversational sentences and non-correctional methods.
3. In implementation of teaching methodology, every other department was instructed to teach other than chalk and talk method. Summer Internship programme can be planned for pre-final year students.
4. The number of MoUs and industry interactions should be undersigned so that more number of on-the-campus recruitments can be organized.
5. It was also recommended to introduce skill based subjects other than in their regular curriculum and to include the communication skill and employable skill in the club activity.
6. The need for inclusive teaching was recommended besides teaching their subjects and the students psychology should be given more attention by activating their ability by creating awareness in them.
7. The activity of the Placement Cell should be given more attention by orienting the students and it is the part and parcel of the responsibility of all the faculty.
8. It was planned to conduct soft skills and orientation for non-teaching staff both (technical and non-technical)
9. To enhance the paper presentations in the conferences and to pursue Ph.D.,
10. To establish registered Alumni Association
11. To encourage the advanced learners to secure University ranks. All the department students should be initiated to organize the important ceremonies of the college.

## Action Taken Report

- The NAAC 2<sup>ND</sup> cycle Re-accreditation work is in progress
- Students were encouraged to communicate in the class-rooms with simple sentences and during the Ihour, the course teacher were instructed to train the students to speak in English for five minutes
- Students undergone the Field study and internship programmes, which is vital for the final year students.
- More Mous with industries in planned for the forthcoming academic year.
- The Counselling cell and Mentoring is perennial and mentors takes care of the students well-being
- Due to internal training sessions and orientation programmes it created an awareness among the students to appear for the campus placements and attractive number of students got placed
- As the NAAC 2<sup>nd</sup> cycle re-accreditation work is in process the FDP for teaching and non-teaching staff would be conducted in the next semester
- There is increase in the Paper presentation by the faculty
- MAA Registered Alumni Association chapter for the same is in process
- The advanced learners are taken care by the course teachers. In recent occasions, the students are playing the role of Master of Ceremony.