



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**MANGAYARKARASI COLLEGE OF ARTS AND SCIENCE
FOR WOMEN**

MANGAYARKARASI NAGAR

625402

www.mcw-madurai.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2019

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

INTRODUCTION

Each soul is potentially divine and the aim of education is to manifest the divinity within having served the cause of school education for over four decades, our Founder, the great visionary and Philanthropist, Amarak.Pitchai Pillai, thought it, fit to extend collegiate education. It is the matter of pride, that, Mangayarkarasi College of Arts & Science for Women was established on 1st September, 1997, with two UG courses. It is catering to the educational needs. As the College has entered into 21st year, it offers 8 UG courses and 5 PG courses, 2 Certificate courses and 4 Diploma courses in different disciplines. The institution developed number of need based courses by introducing 12 certificate courses and 13 value added courses to promote professional and technical expertise . The empowerment of women is the distinctive philosophy of the Management. The ethos of the Management are the culmination of various qualities of its founder like eradication of poverty, social injustice, oppression and ignorance among rural masses. The Institution is located at Paravai, Madurai, North Taluk. The Campus is bestowed with a pastoral atmosphere, a classic beauty of nature spreading over a vast area of 74 acres providing a pleasant and calm environment. Simplicity, Humility, Faith in God, Fortitude, Charity are our virtues. These values enrich the inheritance of culture and discipline for the College to march ahead with Faculty development and Academic Excellence.

We focus on

- Academic Excellence and Empowerment of Women
- Faculty Development and Excellence in Teaching
- Infrastructure, Research, Development and Scholarship
- Social Responsibility, Outreach and Extension Activities
- Governance for quality evaluation, promotion and sustenance in Education

TYPE OF THE INSTITUTION

It is a self-financed institution, affiliated to Madurai Kamaraj University and was commenced in the year 1997. It is recognized by UGC under 2(f) and accredited with "B" Grade by NAAC. Our College is an ISO 9001: 2015 Certified Institution. The College had a humble beginning with 2 UG Courses and 35 students and now offers 8 UG courses and 5 PG courses with 2447 students.

Vision

"Academic outreach to rural girls for providing higher education"

The Vision of the founder is reflected in the Vision of the College and empowering women through education enabling them to function effectively as competent, socially committed and compassionate individuals. It strives to accomplish its vision effectively through Good Governance. The elements of Governance are

institutionalized and internalized by the College.

The main focus of the vision in empowerment of women is

1. Holistic education viz. enlightening and sensitizing certain National and International concerns such as gender issues, environmental concerns, skills with values, ethics and creativity.
2. Developing competencies and harnessing core competencies.
3. Service to the society and Public engagement.
4. Compassion to the fellow human being. Empowerment of women ultimately paves way for the development of family, society, nation and man-kind. The college believes this to be a meaningful education.

Mission

"Mangayarkarasi College is dedicated to the cause of the education for women and endeavour to develop their finest potentialities according to their capacities and thereby prepare them to take their place in domestic, social and national life"

Mission of the institution is expressed to the students through introductory session, orientation program, bridge course and teaching – learning process. The great ideals, mission and objective of the institution conveyed to the stakeholders by way of conducting awareness programs at admission table through prospectus, pamphlets, folders, CD, posters & flex. "Action speaks more than the words".

To exhibit our college mission and achievement, it is visualized through power point presentation at the time of welcoming the stakeholders. Parents–Teachers meeting is organized regularly.

Core Values:

- Quality Education and Academic Excellence
- Women Empowerment
- Dedication and Leadership
- Respect to Human Values and Ethics
- Social Responsibility
- Quest for Knowledge
- Team Work

The Institution's core values are compatible with the Higher Education and our aim is to achieve high academic and ethical standards with scientific aptitude and social consciousness through value based quality education.

Quality Policy

Our College is committed to fulfil the needs and expectations of all stakeholders such as students, employees and society. This is achieved by providing high quality education and training through efficient trainers, maintaining good culture. It is committed to continual progress of quality management system and its

processes.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Academic Excellence: Dynamic academic culture and outcome oriented student centric approach in Transfer of knowledge and skills. Creativity and capabilities among students, which result in constant outstanding performance in academics. Seminars, Workshops, Departmental programmes and Conferences are held throughout the year.

2. Teaching and Learning Methods: Pedagogical research in terms of teaching learning methods for effective curriculum delivery. **Faculty Development:** Competent and committed human resources with team spirit for imparting Quality Education. Organizing Faculty development programmes.

3. Research Culture, Publications and MoUs: Focusing on Quality of Research output and publication in National and International journals. Enhancing Academic linkages and MoUs with higher educational bodies.

4. Infrastructure: Sprawling campus with excellent state-of-the-art infrastructural facilities with well-equipped Computer Science Lab, Physics Lab, Language Lab,

Central Digital library with sufficient and varied books and journals. The campus is eco-friendly and bio-diversed.

5. Governance and Leadership: Presence of elements of Good Governance, strategy development and deployment; well-designed organizational structure and policy initiatives for Quality Education protecting the interest of stakeholders. Need based financial support to faculty and students by the Management.

6. Social Responsibility: Various seminars and programmes were undertaken by the faculty and students to bring in social awareness on Health issues, Education on Women Empowerment in rural areas of the College.

7. Value Education: Excellence in promoting values, patriotism, value system and culture. Discipline and Values are institutionalised and internalised.

Institutional Weakness

1. No External Funding
2. No contribution from Alumni and stakeholders in terms of finance and other intangible resources.
3. Focus on enhancement of quality of Research and Publication.
4. Lack of adequate Academic linkages with industries, companies at National & International levels.

Institutional Opportunity

1. **INNOVATION:** Introducing more innovative courses for enhancing the financial resources and optimal utilization of resources.
2. **TEACHING LEARNING METHODS:** Developing new student centric pedagogy for heading towards excellence in teaching and learning as an ongoing initiative.
3. **INCLUSIVE APPROACH AND WOMEN EMPOWERMENT:** Providing education with affordable tuition fees and Hostel with economical fees, considering their socio-economic background. Exploring possibilities of starting few more additional demanding courses to cater to their needs in course of time.
4. **RESEARCH AND DEVELOPMENT:** Exploring the opportunities available for furthering the Research and Development and MoUs .
5. **EXPANSION:** Initiating social activities with Industry linkages and productive activities with external collaboration.
6. Attaining the **AUTONOMOUS STATUS** which results in Quality Education.
7. **NEW PROGRAMMES:** Initiating new Programmes exclusively for Women Empowerment suitable to the students, to carve a niche environment to utilize the available resources of the College.

Institutional Challenge

1. Exploring and Utilizing industrial exposure.
2. Overcoming competition from other institutions.
3. Strategic initiative in enhancing value addition and creating a niche with Higher Education Institutions.
4. Motivating students to take up courses to bring awareness in various government schemes like 'Make in India' 'Start up India' and 'Stand up India' on Entrepreneurial development.
5. Extensive use of Learning Management Systems (LMS) and e-resource for developing virtual class room and upgrading the Infrastructure, Library resources and technology.
6. Illiteracy of parents adversely affects the initiatives taken by the institution.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution being affiliated to Madurai Kamaraj University follows the curriculum designed by the University at UG and PG levels. In the implementation of the curriculum, IQAC has a significant role in action plans that also help in effective curriculum delivery. Student progression as its focal point in terms of higher

education the college has introduced 2 new programmes during the last 5 years with CBCS being effective from 2008 at UG and PG levels. Field trips are organized and projects to facilitate experiential learning and to inculcate research temperament in students to equip themselves with global competitiveness. The institution makes effort in identifying the interest of stakeholders and their expectations in promotion, evaluation and sustenance of Quality Education.

Teaching-learning and Evaluation

The College aims at achieving high academic and ethical standards with scientific aptitude and social consciousness through value based quality education. A transparent and systematic mechanism is followed in admitting the students to various courses, according to the guidelines of Madurai Kamaraj University and preference is given to differently-abled students. The admission process is well publicized, documented and transparent. The faculty interacts with students and makes efforts to understand the diversified category of students. Entry and Exit test guides to identify the academic standard of the freshers. Bridge and Remedial classes are arranged to help slow learners. Slip test is conducted then and there to evaluate the grasping capability of the students. Advanced learners are guided to excel. As the students are from rural background, initiatives are taken to develop the communicative skill through communicative English by LSRW skills with activity based teaching in the ICT enabled Language Lab besides the regular time-table.

The Institution in pursuit of excellence, has an efficient, 119 well competent and committed faculty. The Faculty uses various interactive and innovative teaching methods aided by ICT resources making teaching-learning interesting and learner centered. The learning experiences of our students are enriched through various Club activities like paper presentations, role play, case studies, management games, achievement motivation programmes, group discussions, peer teaching, monthly expert talks, seminars and workshops, study tours, industrial visits, National and International conferences, inter-collegiate, intra-collegiate competitions, internship programmes, field study and projects. Teaching procedures are planned keeping in view the goals and objectives of Higher Education. The College follows the CBCS Grading System as prescribed by the Madurai Kamaraj University.

Research, Innovations and Extension

Three Faculty have been awarded Ph.D., Degree in last 5 years and 15 more are pursuing research for Ph.D., 13 MoUs were signed for student training programs, field trips, internships, placements and extension activities. We have published papers in UGC approved journals, Books and Chapters in edited volumes, Conference proceedings. Minor projects are funded by non-government agencies. The Institution extends community service through two units of NSS, YRC, RRC and CCC.

Infrastructure and Learning Resources

The Institution has 10 acres of campus in a built up area of 8000 sq.mts. Teaching instruction is given in 52 classrooms out of which 8 are ICT enabled. Seminar Hall equipped with LCD projector, an auditorium with audio-visual facility adds to effective teaching and learning. College is equipped with Computer lab, Physics Lab, Language lab, faculty rooms, stationery, rest rooms and canteen. The entire campus is under the surveillance of CCTV cameras and Biometric systems. Wi-Fi enabled campus takes care of browsing requirements. Generator to meet out the shortage of power, Solar panels to go green and as it is a women

institution Incinerator is installed for health and hygiene. To promote research and development, College has well-stocked, spacious library for UG, PG courses and well established Skill Training Centre.

Student Support and Progression

The College provides services and resources to students, employees to attain their academic and career goals by coaching classes for appearing competitive examinations. The Management grants fee concession for the first generation graduates and students scored 1000 marks and above in +2 public examination during admission and fee concession for the financially weak students and instrumental for scholarships from government and NGO's ie., Jhindal Foundation, every academic year to continue with their studies. The Academic Mentoring Program and counselling cell guide in the academic, psychological and social issues of students. The Grievance Redressal Cell addresses the students' grievances. Internal Complaint Committee ensures that the college environment is calm and peaceful. The Anti-Ragging Committee ensures that the campus is a "Ragging Free Zone". Students are oriented about the benefits of insurance, which is an immediate indemnifier, in case of untoward incidents. In this purview, Student Safety Policy is undersigned for each student. The Placement Cell organizes various on and off campus drives and pre-placement training programmes with the motive to empower women financially. Students are placed annually through the Placement Cell. In association with BOSTON AVIATION ACADEMY, Airport Ground Staff Training course is conducted for the final year students. EDC organised a 30 days - Skill Training Programme under the scheme of PRADHAN MANTRI KAUSHAL VIKAS YOJANA [PMKVY], in association with Centre for Entrepreneurship Development, Tamilnadu Branch. Based on this scheme, two programmes were conducted, namely Sales Associate and In-Store Promoter, during the academic year 2015-16. Entrepreneurship Development Cell organises A-THREE DAY ENTREPRENEURSHIP AWARENESS CAMP every academic year in association with CED, TamilNadu Branch & SIPPO, Madurai and organise 'COLLEGE BAZAAR' jointly with Tamilnadu State Rural Livelihood Mission for mutual benefit of the rural students and Self-Help Group Women, who also got an opportunity to understand the emerging marketing trends and expectations of the younger generation. Entrepreneurial culture is promoted by organizing skill development programmes, workshops, fairs to give real-time exposure. Sports and Cultural activities are encouraged. MoU was signed with Yi -Young India to enhance the skill building and training programmes. Student Council participates in various academic and administrative activities of the college. The Institution has MAA - Alumni Association.

Governance, Leadership and Management

It has developed a profound system of administration over the years, which is the basis of its growth and development. The major guiding force in the governance of the Institution is the foresight given through its Vision and Mission Statements. Moreover, the Goals and Objectives devised by the Institution, the Participative Approach to maintain a strong Internal Quality Assurance System, strategic planning and deployment policies and incorporation of the principles of accountability and transparency have led the Institution to carve a niche in academic excellence. IQAC conducts orientation and Faculty Development Programmes to update their teaching capacity. The College has grown immensely in student strength rising from 35 in 1997 to 2447 in 2018. University **Top Rankers** add to the academic reputation of the Institution every year. The Governance and Leadership believes in strengthening the professional development of the staff every year and catering to their needs through welfare measures for growth of the Institution. A Performance Appraisal helps in identification, sustenance and up-gradation of the Core competency of the Institution and envisioned towards attaining global competency.

Institutional Values and Best Practices

The College believes in value based education that transforms the students into responsible and good citizens of the nation. Human values and Professional ethics are ingrained through Value education classes, books and various other novel practices. The institution prescribes and follows a code of conduct. Various activities such as National Voter's Day, World AIDS Day, College Day, National festivals, Women's Day, Science day, World environment Day, International Yoga Day, etc., are celebrated every year to promote universal and national values. Gender equity and sensitization programs are organized every year to promote women empowerment. College makes conscious efforts to create awareness about energy conservation, waste management and benefits of green practices. The water resource is conserved through Rainwater harvesting, Solar panels to save electric energy and Bio-gas unit for green initiative. The motive behind the best practices is to improve the employability of the students by providing skill training and development programmes to inculcate the entrepreneurial culture to develop them in all the spheres, thereby preparing them to face the competitive world with zeal and confidence. In motivating the students and to promote the 100% attendance, PERFECT ATTENDANCE REWARD is implemented and a cash award is given by inviting the parents along with the students during the special occasion to make them feel the initiation on the part of the parents also. To build the confidence in the minds and to bring out their potentiality, communicative and spoken English and TOIEC classes are conducted. SALES BAZAAR was conducted to create an interest to start a business of their own with small amount of investment, which paves way to become a job-provider. VOCATIONAL EDUCATION AND TRAINING in driving, making of Eco-friendly products, Fashion designing, Beautician course, Mobile Phone technology, Keetru club to improve the tamil oration. Computer Literacy Programme was conducted for non - computer students. A HERBAL GARDEN is maintained by the students , as an eye-opener to know the preciousness of our Mother Nature and medicinal values of herbs, which is the only cure for so many diseases in recent years.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MANGAYARKARASI COLLEGE OF ARTS AND SCIENCE FOR WOMEN
Address	Mangayarkarasi Nagar
City	Madurai
State	Tamil Nadu
Pin	625402
Website	www.mcw-madurai.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S.Rajeswari	0452-4371398	9894575093	0452-2660590	mangaiarts1997@gmail.com
IQAC Coordinator	R.C.Shantha Kumari	0452-2373954	9865329809	0452-4381472	rcshanthakumari@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-09-1997

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Tamil Nadu	Madurai Kamraj University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	07-02-2017	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
--	----

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Mangayarkarasi Nagar	Rural	10	8000

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Computer Science	36	HSC	English	128	105
UG	BCom,Commerce	36	HSC	English	192	181
UG	BBA,Business Administration	36	HSC	English	66	62
UG	BCom,Commerce With Computer Application	36	HSC	English	136	132
UG	BSc,Maths	36	HSC	English	132	119
UG	BSc,Physics	36	HSC	English	44	44
UG	BA,English	36	HSC	English	132	123
UG	BA,Tamil	36	HSC	Tamil	75	72
PG	MSc,Computer Science	24	UG Computer Science	English	36	20
PG	MCom,Commerce	24	UG Commerce	English	36	21
PG	MCom,Commerce With Computer Application	24	UG Commerce	English	36	23
PG	MSc,Maths	24	UG Maths	English	44	44
PG	MA,English	24	UG English	English	36	25

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				2				112			
Recruited	0	0	0	0	0	2	0	2	0	112	0	112
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	1	10	0	11
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	1	8	0	9
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	2	0	0	2	0	4
M.Phil.	0	0	0	0	0	0	0	66	0	66
PG	0	0	0	0	0	0	0	2	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	36	0	36
PG	0	0	0	0	0	0	0	4	0	4

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	845	2	0	0	847
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	137	0	0	0	137
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	191	0	0	0	191
	Others	0	0	0	0	0
Certificate	Male	0	0	0	0	0
	Female	655	2	0	0	657
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	59	86	78	100
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	6
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	1
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	628	696	721	829
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	17	8	7	11
	Others	0	0	0	0
Total		704	790	806	947

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 100

File Description	Document
Institutional Data in Prescribed Format	View Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	12	12	12	12

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2262	2070	1884	1540	1300

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
118	85	94	76	57

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
620	462	324	358	284
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
117	94	78	69	61
File Description		Document		
Institutional Data in Prescribed Format		View Document		

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
117	94	78	69	61
File Description		Document		
Institutional data in prescribed format		View Document		

3.4 Institution

Total number of classrooms and seminar halls

Response: 52

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
7859634.55	8909871.18	5517942	3312057	1076340

Number of computers

Response: 274

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College is affiliated to Madurai Kamaraj University which follows University designed curriculum. The College is certified with ISO 9001:2015. The University prepares an academic calendar that specifies the duration of the semester and the date of commencement by the end of the semester. In the beginning of an academic year, College prepares and implements academic calendar for each academic year. The Action plan is prepared by IQAC. Separate timetable for UG, PG and other programmes are prepared by head of the departments. The syllabus is revised by the University every five years. College provides required books and research journals in the library as per the need of students and faculty. All the departments are provided with computers which has internet access.

The curriculum for the teaching is distributed during Department Meeting. Teaching plan is framed in the very beginning of the academic year and accordingly it is executed. The above details are noted down by the Faculties in their course booklets. They are encouraged to use ICT based teaching for effective learning. The College organizes Faculty Development Programmes, seminars, conferences and workshops for the benefit of the teachers and students.

In order to detect the slow learners the college conducts internal assessment test and accordingly remedial classes are arranged for the slow learners whereas the advanced learners are imparted special coaching sessions to know their academic and career prospects. All departments organize International, National seminars and guest lectures by the experts in the concerned subjects.

The College faculty receives all the needed support from the management for effective transformation of the curriculum and improvement of teaching practices. They are as follows:

- The College deputed the faculty for the Faculty Development Programmes and Quality Improvement Programmes which are to be conducted by the University and other institutions.
- The College provides digital library (DIGITAL LIB) for the students and faculty members.
- College laboratories are extended for the betterment of students and faculty.
- Students' feedback on curriculum is collected to build the teaching-learning process more effective. The Principal gives necessary instructions to the individual staff after the analysing the feedback.

The faculties are also encouraged to undertake the research activities by providing them necessary

assistance.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 12

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	8	0	1	1

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 1.19

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs

offered during last five years**Response:** 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 13

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 24.83

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
916	828	329	305	83

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Holistic, Dynamic and Updated Curricular Inputs:

Higher order cognitive abilities are evolved through the Madurai Kamaraj University curriculum. The University curriculum for the Undergraduate and Postgraduate course which is split into 5 elements:

Part I gives preference of languages: Tamil & Hindi.

Part II of the curriculum is devoted to the studying of the English language.

Part III comprises of all major, allied subjects, elective subjects, and project work/internship/training.

The curriculum provided to us is holistic. The major subjects of each discipline are by relevant allied, elective, and skill based subjects of the Choice Based Credit System (CBCS) that helps the learners to master their major discipline. The Non-Major elective paper ensures the students to choose their own basket of courses according to their aptitude and higher studies.

Part IV of the curriculum comprises of Skill based papers.

Part V offers Extension Activities [NSS, NCC, YRC, and RRC]. The regular and ongoing nature of the extension programmes and a variety of programmes offered are some of the unique features of Part V.

Elective courses enable students to have a broad-based learning of other disciplines. These activities are executed to mould the overall personality of individual students with a strong flavour of social responsibility and commitment.

Class-room teaching is integrated with a wide range of co-curricular activities. At the outset nearly 22 efficacious committees and clubs function where students work under the guidance of teachers, with considerable freedom and initiative. The balance between freedom of integrating cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum, its impact and responsibility are maintained. The activities that integrate cross cutting issues are: IQAC, NSS, YRC, RRC, CCC, Counseling Cell, Entrepreneurship Development Cell, Parents Teachers Association, Placement Cell, Career Guidance Cell, Grievance Redressal Cell, Library Advisory Committee, Sports Committee, Research Committee, Magazine Committee, Cultural Committee, Discipline Committee, Academic Committee, Admission Committee, Examination Committee, Anti-Ragging Committee, Alumni Association, and Internal Complaints Committee.

The College has created a number of platforms to impart human values, professional ethics and to enrich the student's intelligence by introducing 'Certificate Course' offered by the Institutions under all UG and PG programs.

Besides this, the University syllabus has subjects imparting Gender, professional ethics, environment for

the first year and final year students.

To cope up with the emerging trends, most of the conventional programmes have been restyled and enriched by the University. The certificate courses offered by various departments improve the students' potential for employment. The students are trained to use internet to update themselves with the latest inventions. Field trips, study tours, on the job training and field study form the part of the curriculum. Guest lectures are organized periodically by the department associations. Clubs and committees organize meetings by inviting eminent speakers from other institution in order to equip the students in various extra-curricular activities in addition to the curriculum.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 13

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 13

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 12.73

1.3.3.1 Number of students undertaking field projects or internships

Response: 288

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and

5)Parents for design and review of syllabus-Semester wise/ year-wise

A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E.None of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.01

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 80.95

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
947	806	790	704	530

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1056	1020	1020	861	690

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
118	85	94	76	57

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:****Slow learners:**

The College has many methods and programmes to assess the students in terms of knowledge and skill before the commencement of a semester. Teachers motivate the students to aspire higher goals through various methods, like group discussion, peer teaching and peer group learning. Faculty Mentors and program leaders regularly review academic progress and counsel students to improve the performance and ensure the academic growth. The special measures are taken to support advanced as well as slow learners. Entry test is conducted for all the students after the admission. Based on the performance in the entry test, a bridge course is conducted for students and focuses on their required portion. The main purpose is to bring them at par with the rest of the students of the class.

Adequate support is provided to slow learners to overcome difficulties, by conducting Bridge courses at the beginning of the semester, special classes during the semester and slip tests are conducted frequently. If the students lack in basic knowledge in their subject, then the faculty will abridge the basics of the course for first few weeks and then slowly introduce the higher order concepts.

Advanced learners:

Identifying the advanced learners and encourage them to present papers in conferences and seminars. Provide them with extra reference materials for their Examination to motivate them to get University rank. Introducing the students to literary journals and magazine especially to the students of

English department, motivates them to enrich their subject knowledge as well as their reading skill.

The institution promotes self-learning which contribute to students academic and personal growth. Advanced learners and interested students are recommended for add-on- courses according to their choices. They are encouraged to attend seminars, international conferences, publish journals and workshops conducted by other institutions.

The Head of the departments, class-in-charges and the Placement cell constantly encourage the advanced learners to attend many competitive exams and to attend on-the-campus and off-the-campus recruitments. Most of the students are coming from rural areas and especially from Tamil medium, such students are identified and special classes are being conducted to improve their language and to compete with advanced learners. Various tests, assignments, repetitive reading practices are given and remedial classes are conducted to improve their academic knowledge. Students are encouraged to participate and present papers in various Seminars, Conferences, Workshops, Inter-Collegiate Competitions organized by other colleges to get rid of the inhibitions in understanding the subjects. Remedial classes are conducted to improve the academic performance of the slow learners in order to reduce their arrears in semester. Peer teaching system is strengthened to help slow learners with the help of advanced learners.

Diglot teaching and notes will be provided by the faculty for better understanding. Department also encourage students through various club activities based on their disciplines such as technical and non-technical aspects such as Paper Presentation, Group Discussion, Debugging, Role play, Quiz programmes, Software Marketing, Stress Interview, mock skit, drama and dance which improves academic excellence and knowledge.

2.2.2 Student - Full time teacher ratio

Response: 19.33

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.09

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Teachers act as a key, a coach, a facilitator and as a person who puts the structure in place and then makes sure that it is maintained as students move within it. The guidance doesn't stop with discussion and analysis but helps them to apply their knowledge in new methodologies. This helps them to find new ventures for further research.

Teachers prepare course wise e-resources for regular teaching in the classroom as well in the laboratories. We provide five Computer Labs with well equipped wifi connection to improve the technical knowledge of students.

Experiential Learning

Students were taken to nearby Government schools for teaching practice which helps them to gain teaching experience with new innovative methods. New books, journals and magazines are added in the college library to enhance their reading skills. Challenging assignments and projects are given to students to groom up their intellectual caliber, sharpen their inquisitiveness, induce them to experience the thrill of learning and enjoy the pleasure of achievement. Identifying and proposing academically significant places for field trips and Industrial Visits is part of experimental learning and physics department arrange two Industrial visits at ISRO, Mahendragiri and Kudangulam (Nuclear power plant) for final year B.Sc., Physics students. From that industrial visit paves the way to the students would gather knowledge about Nuclear reactors

Participative Learning

First and second year students are benefitted through communication skills. Students are given a platform to exhibit their talents in SCIART exhibition. Club activities help them to get out of their shell to reach out larger audience. Thus it helps them to perform in Intra and Inter collegiate competitions. Staff motivates the students to make use of computer labs to learn and explore. Our college helps them to rejuvenate from the monotonous world through meditation classes, spiritual talks, EKTA to educate on women empowerment in the present society and NSS 7 days special camp helps and motivates them for personality development. Students are motivated to present papers in conferences and participate in workshops to enrich their knowledge. Academic activities like seminars on chosen / assigned topics, home assignment, power point presentation and project works also help them in meeting their academic goal.

Problem solving

The College undertakes many such student-centric methods for enhancing learning experiences. One such method is Mentoring System for the students to reduce the level of drop-outs through personal counseling since students undergo various problems of stress. Therefore we need a Mentor who can form the bond with students in the true sense and supports them to achieve emotional stability and to promote clarity in thinking and decision-making. Such practice helps with better results in the examinations, regulate attendance, increased participation in co-curricular activities, better discipline on campus and respectful

relationship between teachers and students.

Peer teaching builds not only content knowledge, but also their confidence. It reinforces self-learning by instructing others. Students feel more comfortable and open when interacting with a peer.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 0

2.3.2.1 Number of teachers using ICT

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 20.56

2.3.3.1 Number of mentors

Response: 110

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovation and Creativity has been part of teaching in the class room, and it helps to find new methods, solutions and practices to grab the attention of the students. The college is dedicated in delivering knowledge through an optimal use of available technology. The pedagogy used by the teachers is focused in developing the creativity in the students. The teachers conduct group discussions, role plays periodically in the class room to provide an opportunity for the students to understand the subject.

Faculty use power point presentation to enhance their lectures. Using teaching aids like charts, games exclusively for grammar that creates enthusiasm in students to be attentive in the classrooms and persuades them to learn concepts in a better way. Audio books were created by students to initiate new way of learning among them. We have assigned them roles of the characters from literature to be enacted in the classrooms which enables them to retain the essence of theatrical art.

To promote the creative spirit, the college organizes Intra-Collegiate as well as students are motivated to participate in Inter-collegiate Meet and various competitions. To commemorate the words of great leaders, students are encouraged to participate in speech, group discussions or rallies on promoting social awareness. Through publishing magazine and newsletter quarterly the students are exhibiting their skills. Organizing academic exhibition is another practice to make students involve in experimenting new ideas through models and new inventions.

Our institution encourages faculty to enhance technology by using ICT classrooms, projectors, Audio-visual aids, E-resources for PG students, which helps in projecting video lectures, movie version of the text helps them for the better understanding of the subject. The learning environment in classes through new method motivates students in critical thinking and creativity.

Sales day was organized to enhance entrepreneurship skill among the students in the campus. The faculty members are creative in experimenting with new ideas and pursuing student-friendly approach in classroom teaching. They are open to new challenges, being resourceful, and flexible with the students.

Science students are engaged with regular practical sessions. Industrial visit are mandatory for the students of some disciplines that provide practical training to develop professional skills required for successful placement. Field trip implies the importance of learning & their findings and also makes the students productive and self employable.

Certificate and Diploma course is an add-on- benefit to their academic qualifications and also boost up their mental profile. Communicative English classes are conducted to develop the communication skill in students. NET and SET guidance have been provided for PG students. Students' feedback and observations' are collected from them to mould them to be better professionals.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 7.57

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	8	6	8	3

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 2.96

2.4.3.1 Total experience of full-time teachers

Response: 346

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 1.19

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0.33

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institution evaluates student according to the Madurai Kamaraj University norms with internal assessment for 25 marks and External assessment for 75 marks. The college follows three internal exams, two for 30 marks each and one for 75 marks. This process helps in evaluating students regularly. In addition to the internal examination we do have assignment and seminars as part of continuous internal evaluation for 5 marks each which is added on to the average of the three internals, E- assignment, quiz and class tests are also given to the students to improve their learning-understanding process in a better way.

Students are intimated about the format of internal evaluation at the beginning of the academic year and are given opportunity to cross check the marks with paper in hand before the consolidation is sent to the university. The college facilitates them not only with rechecking internal marks but also pave way for them to register their grievances, if any.

Sometimes retest are conducted with special care for the welfare of the meritorious students and sports students who are on duty for participating in state and national level competitions. This facility is availed by the students if in case of need as sickness on medical ground.

Apart from academic assessment the college provokes students to actively participate in different curricular activities such as role play, talk shows, and other performances. Students are engaged with various group discussions, debates seminars and workshops to refine and explore the arena of critical thinking and to enhance the performance level in terms of academics.

Students are encouraged to enroll in extension programmes like NSS, YRC, RRC, CCC at the end of fourth semester and are evaluated according to their performance. It adds an extra credit to their academics. The college cheers the students by giving cash award for cent percentage attendance. This motivates them to attend classes regularly, which in turn help the student to concentrate more on studies.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- Internal assessment for all courses is conducted strictly as per University guidelines.
- Internal examinations are conducted thrice a semester, which comprises of two internals for 30 marks each and a model examination for 75 marks which helps the student to confront the University examination.
- Time table is prepared well in advance and circulated to the students.
- Instructions regarding the consequences of malpractice are given to the students during the assembly by the Principal and the Heads of the departments which disciplines and moulds them.
- As far as the assessment is concerned, the institution follows a centralized Continuous Internal Evaluation Systems. The main objective of such assessment is to evaluate student's learning process at regular intervals by conducting CIA tests, Model examinations and Practical examinations, thereby Academic performance of students is evaluated by CIA tests.
- For all courses, 25% of the total marks is assessed through CIA tests, Model examination, Assignment, seminar and peer teaching. that includes theory, Lab and practical.
- Assessment is a part of the instructional process which is done by the concerned faculty to monitor student learning. Some of the assessments are
 - Seminar
 - Presentation
 - Subject quiz
 - Group discussions
 - Peer teaching
 - Debates
 - Field trip
- Internal assessment answer papers are distributed to the students to maintain transparency in examinations.
- The results are constantly monitored by the class teacher to ensure consistent performance of the students.
- Seminars are allotted to the students on relevant topics as individuals or in groups and PowerPoint presentations are made for every subject.
- After each test, progress cards are distributed to the students which include students' progress in the tests and their attendance level which is reported to their parents in Parents Teachers Meeting.
- Students are permitted to freely approach the controller of examination regarding doubts and queries.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college has an effective system to address the grievances of the students for the internal and the external assessment and marks are published by the University at the end of each semester. After preparing the assessment report, it is shown to the students, if in case of any grievance it is resolved immediately by the concerned faculty of the department. The students are free to approach the concerned subject teachers regarding the queries they have on their internal assessment marks. The class teachers maintain records of the attendance, marks and student details.

The grievances are handled by the student mentor to make it time bound and transparent. After internal

assessment, answer scripts are distributed to all students for checking their totals. The exam section displays the evaluation report by cross checking the statement of marks as submitted by the respective faculty member of the department. The controller of examination inspects the students regarding the completion of the portions before the examination. Such follow-ups help them in rescheduling the examination if necessary. If students are absent due to valid reason like sickness, delivery, and condolence they would be given opportunity to reappear for the exam. This helps them in boosting the internal marks. After the publication of semester results by the Madurai Kamaraj University, students can avail different beneficial like apply for revaluation.

The college helps the students in communicating their grievances related to exam results with utmost care. If the students indulge in any kind of malpractices, severe action is taken by the exam cell after discussing the matter with the chief superintendent. The cell brings the grievances to the knowledge of the Chief Superintendent and immediate action is taken. Strict instruction is given to students to maintain punctuality and late comers are not permitted to enter the exam hall after the stipulated time. The Controller of the examination helps the students to approach for general and personal grievances. After internal assessment, within 10 days the answer scripts are given for to all students. Any grievances related to University question paper like out of syllabus, repeated questions, inappropriate split of marks, missed marks, and wrong question number during semester exams are addressed to the Principal. The course teachers and Head of the department analyze the question paper and immediate remedies are taken.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- The college is affiliated to the Madurai Kamaraj University and hence the pattern prescribed by the university is strictly followed.
- In the beginning of the academic year the institution adheres to the academic calendar for the conduct of CIE. The academic year begin in the month of June. The college has a set of committee who had prepared the academic calendar well in advance before the commencement of the semester and the committee includes Principal, Controller of Examinations and the head of the departments.
- The calendar is prepared with the motive to encourage students to be more active in academic activities The calendar contains the following events such as Faculty list, Teaching schedule for each semester, Admission process, important events of the academic year, working days and holidays, details of curricular and extra-curricular activities, committee members, dates of internal test, model examination, evaluation schemes, name of the college Student's Union Council, rules and regulations of the college and commencement of classes for each semester.
- The academic calendar motivates the staff to plan things in prior in a systematic way which helps us to plan ahead for the betterment of the college.
- The college functions and adheres to the minimum number of working days and teaching days. On an average, the college worked for 180 days per each year in the course of the past five years.
- In case of any unusual or unscheduled break in the working day, it is compensated.
- Department time-table is prepared by each department, facilitating the teachers to allot sufficient time for each subject as per the workload allotted by the University. The time-table is given to each and every student to ensure that they stick to the schedule. The calendar is well planned in advance and is outlined in detailed.

- The Head of the department finalizes the subject allocation for the faculty members based on their choice and area of interest or expertise. The faculty prepare the lesson plan before the commencement of semester, indicating the topics to be covered lecture wise including the evaluation process for each subject and it is duly reviewed and approved by the head of the department. Time-Table In-charge of the department prepares it, prior to the commencement of the semester.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Degree programmes	Out comes
B.A TAMIL	<ul style="list-style-type: none"> ◦ Inculcates the importance of Tamil, its history, and culture. ◦ The literature courses offer an insight into a range of literary genres, periods ◦ The syllabus includes root concepts that will allow the individuals to learn ◦ The institution also creates opportunity for the students by providing coaching for competitive exams.
B.A ENGLISH and M.A ENGLISH	<ul style="list-style-type: none"> ◦ Literature programme helps students to become more creative and relate with it in a better way. ◦ Students acquire knowledge of literary movements, ◦ LSRW skills make them to be an effective Language Trainer, this fetch them to initiate them to become professional teachers. ◦ The widespread demand for good communication skills offer lots of potential
B.Com and M.com	<ul style="list-style-type: none"> ◦ The course is designed to provide students with a wide range of managerial understanding in streams like finance, accounting, taxation and management ◦ Bachelor of commerce offers understanding in Accounting, Economics, Business Taxation, Insurance and Management Industries, Banking sectors, Insurance Financing Companies, Transport Agencies, Ware housing etc., to meet the requirements.
B.com (CA) and M.com (CA)	<ul style="list-style-type: none"> ◦ This course has got a great scope in the field of both commerce and Informatics ◦ The programme provides vast information about the electronic data system which enable the students to get placed in Computer programmer, Application ◦ The graduate has broad scope in the field of accounting, banking, marketing insurance and stock market , Auditor, Loan officer or Collection officer in various
BBA	<ul style="list-style-type: none"> ◦ The degree aims at providing fundamental education in business and management ◦ It enriches students to acquire knowledge in Business administration, financial application, Human resource management, marketing and accounting, work in small organization.
B.Sc (CS)	<ul style="list-style-type: none"> ◦ It provides principles and fundamentals of computers, insight on latest technologies

	<p>trends.</p> <ul style="list-style-type: none"> ◦ Students educate with computing methods and the root concepts of mathematics in an environment in academia, research, private and governmental organizations ◦ Wide range of scope is available for graduates as Software Engineer, Database Administrator, Graphics Designer, and Software Developer.
B.Sc[Maths]& M.Sc Maths	<ul style="list-style-type: none"> ◦ This course focuses on developing mathematical skills in Algebra, Calculus, Probability, Operation research and Data analysis. ◦ Mathematics graduates can acquire computing, analytical, structured thinking and problem-solving competence in problem solving. ◦ The course offers them jobs at Financial companies, and in different sectors like Insurance, Market research, and Banking.
B.Sc [Physics]	<ul style="list-style-type: none"> ◦ The programme enables the students to integrate their knowledge with computing, electronics and mathematics. ◦ Inculcate Circuit Modeling triggering and constructing new digital circuits in microprocessors. ◦ It provides exclusive outline on mobile servicing which helps them to have a better understanding of modeling and servicing , Astrophysics, Nanophysics and Material physics.. ◦ Job opportunities are available such as scientist, Research analyst, Technician, and Consultant.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The evaluation system and student feedback ensures that the course objectives are received through proper channels to the students. The institution conducts three written examinations for every semester to check whether the stated objectives of the curriculum are achieved during the course. Staff conducts Class tests to identify subject knowledge.

Each faculty will be given charge of 20 to 25 students (Mentor/Mentee) who will in turn observe the development of the students, give counseling if required, calculate the attendance and communicate with the parents periodically if needed to discuss the growth of the students. The cumulative record about the progress or the outcome of the efforts made by the institution is recorded in the form of a progress card.

Apart from the written tests, assignments and seminars are given to the students to gain more knowledge. Remedial classes were conducted. Various departments and committees develop activities like departmental fests such as Science exhibition, chart and model preparations to motivate and appreciate the students to perform and aim higher in their subjects.

Extension activities such as awareness rallies, cleanliness campaigns, eco clubs enable the students to be creative, proactive and inculcate the values of ethics in students. As a result of this continuous and constant mentoring, the institution is able to make many students to score distinctions and medals. As a result our students are well placed in various opportunities available in the job market.

Department of English has conducted TOEIC L&R , TOEFL ITP to enrich the language of the students and benefitted out of it. The outcome of these courses can be ensured through placements as language trainer, teachers and technical writer.

There are also other Diploma programs like DCA, DTP, Tally, Diploma in Spoken English, Diploma in Yoga, Diploma in E – Marketing, Diploma in Fashion Designing, Diploma in Animation and Certificate courses on CA, CMA, Vedic Maths, Life Skills for Women, Youth Circle and Beautician which motivates and helps the student to attain higher academic as well as career goals Diploma and Certificate Courses are evaluated at the end of the academic year through exams.

MoU are being signed with Kalvi institute for Tally& GST, Voice for TOEFL and TOEIC and Boston Aviation Academy to conduct Certificate course on Hospitality and Airport Ground Staff Training gives students a good exposures for better future.

The Continuous Internal Assessment mainly reveals the learning outcomes and Academic performance of students. Students learning outcomes can also be obtained by the marks secured in the university exams. Bridge courses are also conducted for the first year students to enhance their academic performance. Orientation programmes and FDP are also organized for the benefit of staff members.

College conducts Parent-Teachers meet which paves way for both the teachers and parents to discuss about the academic performances and development of students. Feedback is also collected and the suggestions received from the parents are implemented for the future enhancement and development. Data about outcome of learning by the students are collected regularly.

2.6.3 Average pass percentage of Students

Response: 85.98

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 607

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 706

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.29

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 2.25

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0.75	0.5	0

File Description

Document

List of project and grant details

[View Document](#)

e-copies of the grant award letters for research projects sponsored by non-government

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Mangayarkarasi College of Arts & Science for Women has no recognized Incubation Centres associated with Business start ups. As the outcome of the EDPs , the alumni started Juice Centre, Beauty Parlour and Oil Extracting unit. The spirit of innovation encompasses various outreach program for creation and transfer of knowledge.

Our Institution is located in an eco-friendly campus and our Management encourages Staff and Students to carry out research projects that gives practical solutions to problems which produce hazardous environment .

Knowledge and innovation are important for economic development. For this purpose Entrepreneurship Development Cell provides a platform for students to nurture their ideas into viable Business.

In Our College ecosystem like eco club performs in nurturing the mother nature inside the campus . Our Institution is also creating awareness by conducting various programmes.

- MOU has been signed with various industries to conduct Training and Development Programmes , seminar and workshop for students and Faculty.
- The Institution had signed MOU with e-career Plus in order to gain knowledge regarding Mobile Software and Hardware for students.
- Yoga Programme for students in order to keep their body and mind free from stress.
- Coaching classes for Bank and TNPSC was provided to create an awareness about competitive exams among students.
- Special training for self-help programmes to the students was conducted every week in various fields like Tailoring, Beautician course, Production of Eco-friendly products, Fashion technology and Handicraft. By these programmes, the students are benefited to get self employment.
- The Placement Cell provides training to the students every week to improve their skills.
- A two weeks FDP on Entrepreneurship development is attended by the faculty every year which was organized by CED, TamilNadu Branch.

Through these activities, the students can exhibit their talents and it would be helpful for them for self-employment.

Our Institution is also practicing an innovative system called Mentor system by which our students are motivated and promoted and get individual attention , interaction and involvement.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**Response:** 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research****Response:** No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**Response:** Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years**Response:** 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.66

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
38	15	2	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.29

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	15	3	1	0

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

◦ **Village adoption and school Adoption**

From 2014 onwards our college adopted Thenkarai a small village near Sholavandaan. Special camps are conducted every year. From 2017 onwards we have adopted Mullipallam near Sholavandan, Madurai and extended our camp.

Activities. Seminar on Mental health, Natural food, Yoga, Handicraft works, Tree plantation, Cleaning work, Consumer rights, Eye & Dental Camp.

◦ **Health centre**

We adopted Sathiyamoorthy nagar, Primary Health Centre in Paravai, and jointly conducted health related awareness programmes for the rural people.

◦ **Awareness Programme**

Various awareness programme was conducted to create awareness regarding the eradication of semai karuvaelum trees, environmental safety, Plastic free environment, Importance of organ donation, Cancer & Tobacco, Voting rights, HIV, Road safety, Youth Parliament by Nehru Yuva Kendra, Marathon & Blood Donation Camp

◦ **Thirukkural paeravai and Vivekananda mandram**

Exam is conducted every year by Thirukural paeravai to inculcate the importance of Thirukkural. through Vivekananda Mandram.

◦ **Literary Association**

Educating the rural people about Cashless transaction, Computer Literacy Programme.

◦ **National Service Scheme (NSS)**

Activities : 7 days camp, rally, Cleaning work, Seminar regarding Cleanliness,

Seminar on Value education, Marathon, Awareness competitions, Survey for lifestyle of the people in rural areas.

◦ **Youth Red Cross (YRC)**

Activities : Blood donation camp, Human chain for drug abuse, Campus cleaning in Primary health centre, one day study Camp on disaster management & First aid & Tree plantation

◦ **Citizen Consumer Club (CCC)**

Activities : Seminar on awareness towards consumer rights, Various competition conducted by collectorate

regarding consumer rights , Blood Donation,

Red Ribbon Club (RRC)

Activities : Blood donation camp Sri Meenakshi Mission Hospital & Rajaji Government hospital , HIV awareness programme, Oath taking, Organ donation seminar.

◦ **Tree plantation & clean and green campus**

On the eve of Dr.A.P.J.Abdul Kalam's Birthday and in every year we are planting more trees, herbal plants in our campus

Monthly twice we induce our students to clean our campus, Vaigai river.

◦ **Yoga and Meditation**

Every year we are celebrating International Yoga Day on 21st June, by KPMM Trust, K.Pudur.

◦ **Passion for Humanism**

In case of disasters like Vardha Cyclone at Chennai, our students donated relief fund to the affected victims.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 93

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
33	27	17	14	2

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 57.77

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1690	750	1300	350	1120

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 185

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
56	52	26	29	22

File Description**Document**

Number of Collaborative activities for research, faculty etc

[View Document](#)

Copies of collaboration

[View Document](#)**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)****Response: 9**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	1	0	1

File Description**Document**

e-copies of the MoUs with institution/ industry/ corporate house

[View Document](#)

Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution always provides and enhances the infrastructure facilities for effective teaching and learning. The Management of the College keeps in mind, the infrastructure and development policies and plan to create the required and adequate infrastructural facilities when there is a need and demand.

The institution has provided with

- Spacious class rooms
 - Well-furnished and fully equipped staff room
 - Network connectivity to all the departments.
 - Free internet lab resources
 - Air-Conditioned laboratories
 - Digital Library
 - Drinking water facilities
 - Wi-Fi Connectivity
 - Department Library
 - Transport facility
 - Vast play ground area
 - Vehicle parking area
 - Canteen and Stationery store
 - Back- up facility
- The Management periodically discusses with Principal and HODs for the needed infrastructural facilities and enhancement of infrastructure and also provides the required infrastructural facilities for effective teaching and learning.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institution has all necessary facilities for sports and games:-

- Auditorium with 2500 seating capacity and a Seminar Hall with 300 seating capacity with audio-visual resources are established for the conduct of Cultural Programmes, Workshops, Seminars, Inter-national Conferences, debates, Inter-Collegiate Cultural Fest, and other functions.
- Spacious play grounds with indoor and outdoor games are provided.Badminton, Table Tennis,

Chess, Carrom, Volleyball, Kho-Kho and Kabaddi court are provided.

- The college has a well equipped gymnasium with equipments.
- Certificate Course in Yoga is conducted every week.
- Fine Arts Club plans and organizes the cultural activities periodically.
- Visitors room, Store room, Rest room, Vehicle parking area, communication facility, stationery store is provided in the Campus.
- Separate Rooms are allotted for all the club activities and a spacious room for NSS, cultural events, Placement Cell and Sick Room.

Facilities for sports and games

Details of Infrastructure for sports	Area/Size	Year of Establishment	User rate
Sports ground	39237.2 sq.ft	1997	Every Day
Kho-Kho	6962 sq.ft	2014	Every Day
Sports room	676 sq.ft	2015	Every Day
Badminton Court (2 court)	1758 sq.ft	2016	Every Day
Volley ball Court (2 court)	32275.2 sq.ft	2017	Every Day
Other indoor sports facilities			Every Day

Facilities for Cultural Activities

Details of Infrastructure for Cultural Activities	Area	Year of Establishment	Description of activities
Auditorium	10,000 sq.ft	2016	Inter Collegiate meet Fest, Dancing, Singin Display, Fashion Women's Day ce Alumnae Meet a activities.
Seminar Hall	1372 sq.ft	2006	Guest Lectures, V Conference, Meetings,

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 17.31

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 9

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	0.00	0.00	0.00

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is situated in Block -2 with 3135 sq.fts. It has 150 seating capacity. A

Library has established conducive atmosphere with provision of tables and chairs for reading with good ventilation for the students. Adequate space is provided for browsing and relaxed reading. Library has been established with OPAC (Online Public Access Catalogue) facility to access the books easily in the rack. Every six months Library Committee is constituted to strengthen its activity. This committee allocates department wise budget for purchase of books and Periodicals. The library is fully automated and digitalized. Extension of library building for allotting different sections such as reference, journals, magazines. To motivate the students for utilizing the library collection, Internet facilities are made in the library.

Library was automated with Digital Library, with 'Digital Lib' Library Automation Software: version 9.0 in 2018 and it started creating database of its holdings. With the gradual upgradation of 'Digital Lib' and automating other subsystems, Bar-coding of books was done which were using barcode technology for circulation. Periodically list of books and reminders are generated in an automated way.

- Name of the ILMS software – DIGITAL LIB

- Nature of automation (fully or partially) – Fully
- Version – 9.0
- Year of automation – 2018-19

Registered with NDL-registration

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

- Name of the book/manuscript
- Name of the publisher
- Name of the author
- Number of copies
- Year of publishing

The library has a total number of 12,100 books for the use of students and staff.

It also has 32 Journals and 30 Magazines, Newspapers, competitive examinations materials, employment news for the enrichment of the students and staffs. The library has approximately 600 CDs on various topics which the student or the faculty can use in the library. Apart from the above resources, the library has a stock of the reports of the innovative projects of the students. It is a member in National Digital Library (NDL) where in the e-copies is made available to the students and staff in need.

Initiatives taken by the Library, are given below:

1. The library conducts Book Exhibitions.
2. Orientation Programmes are conducted by the library.
3. Organization of Book Review / Book Talk Sessions in the library.
4. Compulsory library hours for all students in the college.

Analysis and action pertaining to feedback from the users of the library.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.46

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.19	2.81	3.03	1.68	1.58

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 0

4.2.6.1 Average number of teachers and students using library per day over last one year

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- All departments of the institution have internet facility and Wi-Fi connectivity inside the campus.
- The institution adopts ICT enabled teaching learning process through LCD.
- Well-equipped English Language Lab with net facility is established for the benefit of students to develop the fluency and accuracy of their communication skills.
- Scanners, Printers, Photocopying machine is installed and faculty can use it for official purposes.
- The College Campus is Wi-Fi enabled. Faculty members can access Wi-Fi anywhere in the campus to gain additional information, carry out research activities and download information related to the curriculum and also to enhance their knowledge.
- The college campus is under CCTV surveillance to ensure safety and transparency.
- Computer laboratories consist of advanced software like ADOBE FLASH, AUTODESK 3D MAX 2018, V-RAY 2018. Open source and freeware software like UBUNTU LINUX, MYSQL DATABASE SERVER, PHP, TOMCAT SERVER for JSP and SERVLETS, DEV C, C++, JAVA, NET BEANS.
- Students are encouraged to use IT infrastructure in the best possible way to their learning.
- College website is updated regularly. Moreover all important notices concerning academics, examinations are uploaded on the website duly approved by the College

Director, Principal and the HODs.

The table given below indicates addition and up gradation of IT resources

Internet Facility

Year	Bandwidth
2014-2015	6 MBPS
2015-2016	8MBPS
2016-2017	16MBPS
2018-2019	32MBPS

Internet Service provider	Real Wire
Internet Bandwidth	32MBPS
Type(Broadband/Leased line)	Broadband
Transmission Media	Fiber Optic
Usage Ratio	1:1 Dedicated

4.3.2 Student - Computer ratio**Response:** 8.26**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)****>=50 MBPS****35-50 MBPS****20-35 MBPS****5-20 MBPS****Response:** 20-35 MBPS**File Description****Document**

Any additional information

[View Document](#)**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** No**File Description****Document**

Facilities for e-content development such as Media Centre, Recording facility,LCS

[View Document](#)**4.4 Maintenance of Campus Infrastructure****4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	0.00	4.28	0.00

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- Lab-in-charge maintains the lab and other equipments.
- Cleanliness is maintained in the college premises with the support of the sub-staff.
- Sweepers regularly clean the premises and wash all bathrooms daily.
- Stock verification such as electrical lab instrument, library books, stationery, furniture, sport equipments are done once in a year.
- Outsource person and instrument supplier are maintaining the instruments and equipments, whenever there is requirement.
- The College has installed one generator with 120 KV to maintain the power supply throughout the day. Voltage fluctuations are avoided by uninterrupted power supply.
- The voltage and power supply is regularly monitored by the electricians.
- The arrangement of battery, backup and inverters protect computer accessories for constant power supply and two bore wells with 600M & 400M 5HB Motor are available in the College premises for constant and regular water supply.
- The RO water plant is established in the premises to supply mineral and purified drinking water.
- The college library consists of 12,100 books, 32 Journals and 30 magazines, newspapers, competitive examination study materials, employment news for the enrichment of the students and staff. We are a member in National Digital Library (NDL) where in the e-copies is made available to the students and staff .
- Library is maintained by Library Assistants.
- Sports room & Play ground are maintained by the sub-staff.
- Principal supervises and maintains all academic activities of the institution.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 7.89

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
189	185	156	114	84

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 9.54

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
407	423	50	45	48

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 34.59

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
883	830	640	566	300

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 5.95

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
225	127	70	70	70

File Description**Document**

Details of the students benefited by VET

[View Document](#)

Any additional information

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 17.02

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
200	172	33	10	10

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 78.71

5.2.2.1 Number of outgoing students progressing to higher education

Response: 488

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 5

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Various academic and administrative bodies that have student representatives in them include.

- Student's council
- Anti-Ragging Committee
- Grievances Redressal Cell
- Library Advisory Committee
- Discipline Committee
- Cultural Committee
- Sports Committee
- Hostel Committee

- Counselling Cell
- Career Guidance Cell
- Internal Complaints Committee

Student participation is an integral part for all the activities of the college. The college has a Student Council. Besides this, student representatives are nominated for all the committees of the college. The members of the Student Council are elected by HODs and staff incharges. Class representatives opt voluntarily to be the same. Student Council consists of a President, Vice-President and a Secretary. The Student Council members and members of all other committees are involved in all college activities. Members of the committees are selected by the faculty incharge of the committees in discussion with the principal.

Sports Committee:

The Sports Committee headed by the Physical Education Director of the college organizes Annual Sports Meet. Student representatives from senior classes are actively involved in the committee in planning and execution of all the indoor and outdoor competitions. Student committee identifies students good at sports and train them for inter college competitions.

Cultural committee:

The Cultural activities of the college are planned by the Cultural committee every year. This involves Club Activity, cultural competitions as well as cultural programs conducted during various college celebrations like College Day, Sports Day, Graduation Day, Alumni Association etc. The Cultural committee members include faculty members as well as student representative, office bearers. The committee identify students good at cultural programs and trains them for college activities as well as inter-college and Intra-college cultural fests. College fests and celebrations- Committees are formed for all celebrations of the college which involves faculty incharges student representatives. National festivals include NSS, YRC, RRC students and Student Council members. Celebrations like Teachers' Day, Women's Day, Fresher's Day, Farwell day, College Day, Graduation Day, awareness program, seminar and rallies in the nearest villages, etc involves class representatives and committee members from all disciplines.

Examinations Committee:

Suggestions from the students are considered regarding the conduct of the internal exam by the Examination Committee.

Grievance Redressal Committee:

Grievance Committee addresses all kinds of grievances of the students. Grievances related to examinations, infrastructure, harassment, ragging, etc are addressed by the cell. Suggestion Boxes are placed in the college at a noticeable location and the suggestions given by students are implemented if possible/necessary. Some grievances are directly brought to the notice of the Principal the committee members, Head of the Department, the student President and office bearers of the college. Feedback- is collected by the Students every year to assess the teachers. Teachers are given suggestions to improve or adopt their teaching methodologies in accordance with the students needs and Student representatives are involved in all committees of the college including Women's Cell, Anti- Ragging

Committee, Commerce Club, Anti- Sexual Harassment Cell, Languages' Club ,Eco Club, etc.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 27

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
35	32	30	19	19

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The college has an alumni association named MAA that stands for Mangayarkarasi Alumni Association

The association functions unregistered till 2018. Efforts are being taken to register the association. The same we are submitted to Register office for registration and waiting for registration number. The alumni of the association are very prominent people in the society, in fields of politics, real estate, IT, educational department and in many government offices as well. Many of the alumni help the students through the Placement Cell, as many of them are well positioned in the various corporate, IT and government offices. The alumni committee members are always in touch with the faculty and active participation in the IQAC in shaping the future of the students. The alumni involve themselves not only in academic growth of the students but also on the infrastructure development, and providing exposure to the students through various activities pertaining to cultural fests, NSS and others. During cultural fests, the alumni contribute a

significant amount individually in cash or kind.

The enrolment of alumnae through on line in our college website.For which, the key-in format as designed and uploaded in the college website.

Many of our students are holding positions like Assistant Professors, Police, Theater artists, Journalists, Teachers, developers, Chartered Accountants, etc. Though they are well settled in the country and in foreign countries, the alumni community always keeps in touch with the college and is a close and well-knitted body that always has the growth of the organization.

File Description	Document
Any additional information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs) ? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The founder of the institution had a great vision, when they laid the foundation stone of the institution. They have absolute commitment to the upliftment of higher education in the rural area of the district of Madurai. They visualized a great educational institution of excellence in a partly backward area and place like Sholavandhan and Samayanallur. Their vision was offer value education to the students of area so that they could have access to quality education in the field of higher learning.

VISION

- Our vision is academic outreach to rural girls providing higher education.

MISSION

- Mangayarkarasi College is dedicated to the cause of education for women and endeavors to develop their finest potentialities according to their capacities and thereby prepare them to take their place in domestic, social and national life.

The confluent approach of the Management, Principal and Faculty develops and implements the quality policy and plans in order to uphold the mission and vision of the college. The governing body of the College works in close collaboration with the Principal to regulate and maintain an amicable and scholastic environment required for this purpose. The Principal as the Head of the institution along with the members of teaching and Non teaching staff implement the decision and policies of the management. The institution has a perspective plan for development expansion of infrastructure by means of Computer lab, Library resources, Class room, Canteen, Smart class rooms, Sport facilities are the usual criteria in the annual plan of the institution. The academic plan is prepared by the Head of the departments after having discussion with the Principal. The scheduling of Industrial visits, Seminars, Workshops, Outreach program, Faculty Development programmes, Association activities, Club activities, Recruitment, Conference, Inter-Collegiate meet is planned in consultation with the Principal and Director. Faculty meetings with the Head of the department play a vital role as the collective suggestions are well analyzed later in the Head of the departments meeting with the Principal.

- The institution has completed 20 years in higher education by promoting rural women betterment and empowerment
- Our Institution has facilitates an innovative teaching and learning process by providing ICT based teaching, Computer-aided LCD projector ,English Language lab, Communication skill, seminar hall and Auditorium
- Remedial classes for slow learners are conducted for their academic improvement
- Maintaining social and good relationship among students and staff .
- University Rank holders add laurels to the College
- Fees concession for economically backward students.

- Bridge courses for all first year students to orient about Courses and Communication skills.
- Designing of various short term courses to promote concept of “learning beyond the syllabus”.
- Conducting eco-friendly activities in college and community to promote the environmental awareness.
- Organization of consistent and regular oration lectures towards faculty development.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Our Institutional administration is participatory in nature and decentralized. The Principal who is the academic and administrative head of the College supervises all activities of the College and ensures maintenance of academic discipline, overall ambience of the institution. She is assisted by the College Council which consists of all Head of the Department.

Decentralization of administration ensures to have free and independent thinking among faculty. A decentralized functioning mechanism empowers the departments to function with a greater flexibility and at the same time they share the responsibilities. Principal along with faculty decide about the calendar of events, subject allotment, lesson plans, Extracurricular, Co – curricular and curricular activities. Head of the department is accountable for the smooth functioning and completion of syllabus, internal assessments, student’s seminars, and University examination besides regular academic activities. This facilitates to grow and foster academic leadership among the faculty.

The Head of the Departments also delegate work to their Colleagues to ensure smooth completion of work within the time frame. Several committees have been formed to co-ordinate all the activities and committee members are authorized to take suitable actions.

The college encourages participative management practices by constituting various committees like

- IQAC
- Academic Committee
- Admission Committee
- Examination Committee
- Grievances and Redressal Cell
- Library advisory Committee
- N.S.S, YRC, RRC & CCC
- Placement Cell
- Sports Committee
- Research Committee
- Magazine Committee

- Cultural Committee
- Discipline Committee
- Anti – Ragging Committee
- MAA - Alumni Association
- Parents Teachers Association
- Career Guidance
- Entrepreneurship Development Cell
- Counseling Cell
- Internal Compliant Committee

The College functions through participative management involving all its employees and constitutional representation of all sections to have a strong decision – making role. The departmental committees are bestowed with the power to take decisions on academic and administrative matters concerning the department and implement them with the approval of the Principal and the management

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The Vision and Mission of the College focus on providing quality education to students. In order to provide inclusive and quality education, the college has developed strategic plan for various activities. The College was started in the year 1997. At present the college is offering 8 UG and 5 PG courses. The college is accredited by NAAC with ‘B’ grade and ISO 9001:2015 Certified Institution. Right from the inception the college has functioned with good quality policy.. The IQAC works closely with the Management and the Principal to drive and implement the processes across the institution.

Perspective plan for the development of college

- **Academic and Co-Curricular activities:** For the holistic development of the students, many academic activities are planned along with co-curricular activities
- **Extra-Curricular activities:** All the events of the College planned in every academic year.
- **Student Support and Progression:** In order to acquire employability skills , coaching for competitive exams, counsel students for higher studies, Career guidance, placement activities are organized to develop the overall personality of the students along with various skill training and development courses.
- **Strengthening learning resources:** College plans to improve learning resources by updating library and other support systems, purchasing more books, improving ICT enabled teaching and digitalization of library.
- **Establishing information system:** Browsing centre with Wi-Fi and printer for the benefit of both students and faculty member.
- **Faculty development:** Encourage faculty to take part in refresher courses, orientation programs, paper presentation, Publication of journals books, articles and incentives for outstanding performance and seed money to pursue Ph.D.

After the NACC committee visit during the college prepared for the perspective/Strategic plan considering the following aspects.

Action taken report:

During the post accreditation period the College has achieved the following.

- Introducing new academic courses/ the College started following new academic courses/ programs during the last five years
- B.A(Tamil) 2013-14
- M.Com -2017-18
- 83 students got Cash awards and appreciation for centum attendance in the academic year 2017-18.
- Awards and gratitude for centum attendance of the Faculty.
- Awards and appreciation to course teachers for centum results.
- Conduct of extension activities by NSS, RRC, YRC and CCC.
- Entrepreneurship Development programs by EDC
- Use of ICT in teaching and learning is encouraged.
- Besides the core syllabus, the students are given many options to acquire skill and knowledge based elective and Certificate Courses.
- Introduction of 13 Value Added Certificate Courses:
- Life skill certificate courses: Fashion Designing, Beautician courses, Yoga, Eco Friendly products, etc

We started additional sections for the following Under Graduate Courses – B.A., [English], B.Sc., [Computer Science] and B.Com., [CA]) in the academic year 2014-2015.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure of the institution describes a functional and relational hierarchy. Day to day academic functions is monitored by the Director/Principal. The institution has established Committees such as Internal Quality Assurance Cell, Examination Committee, Anti-Ragging Committee, Grievance and Redressal Committee, Entrepreneurship Development Cell, Internal Complaint Committee.

Governing Council

The Governing council of our institution works towards the growth and excellence of our institution's endeavours in all walks. The governing council strives to bring changes in all the lives of faculty and students of the institution. The governing council has established committee's such as anti-ragging committee, internal complaint committee etc., to bring a comfortable and conducive environment for

working and study. The governing council will continue to work towards the aim of our institution.

Staff Recruitment

The Head of the departments submit a proposal for staff requirement along with the details of work load to the Principal. The Management advertises regarding the staff recruitment in newspaper or website. The interview panel includes an external expert in addition to the Head of the Departments and Principal. The top management offer appointment letters to the selected candidates.

Various Bodies

Institution has various bodies that work together towards the excellence of our institution and make the institution a comfortable place for the student growth to a good human being. To name a few:

- Internal Quality Assurance Cell
- Grievances Redressal Cell
- Anti-Ragging Committee
- Internal Compliant Committee

Promotional Policies

The institution follows the promotional policy as per the University norms.

Service Rule

Service rules and code of conduct are followed for all teaching and non-teaching staff .

Grievance Redressal Cell

Students are invited to the cell to represent their personal, professional and academic grievances freely and frankly. Grievances of students such as academic performance, water supply, teaching, learning process transportation and others are redressed at the earliest possible. The Grievance Redressal cell takes action to redress the grievances represented by the students immediately. A suggestion box is fixed at every block to drop their suggestions.

The functional authorities of the college work in the following hierarchy.

1. **Chairman & Secretary:** He is the highest authority in the college. He is directly responsible for all Policy matters of this institution. He determines the general direction and goal for various activities. He leads and guides the Principal on specific problems.
2. **Director:** He is an advisor in the Governing Council. He controls and monitors the financial aspects and provides the infrastructural needs of the college.
3. **Principal:** The Principal is the Head of the institution.
4. **Head of the Department:** The Head of the Department is charge of all the departmental activities and the performance of the respective departments.
5. **Faculty:** They work under the guidance of the HODs for the development of the students. They monitor and guide the students in an effective manner.
6. **Representative:** They act as a link between the Management, Principal and Students. They suggest

solution to student's problems.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Academic Committee

To monitor the academic and other related activities of the college.

To monitor the student's performance and faculty development programs

It also initiates innovative practices in teaching and learning at the same time monitors teaching in accordance with the prescribed syllabus.

Placement Cell

The mission of Placement Cell is to provide students a platform for exercising their potential to gain suitable placement in industry. The Placement Cell is supported by well equipped infrastructures like seminar halls with Multimedia facility, Communication Labs, Group Discussion room, conference room etc for Pre Placement Talk & Presentations and computer labs for online tests. Apart from these, Placement Cell also has video conferencing facility to enable tele-interviewing. The students of all streams are motivated to undergo Industrial training and Internships at various companies across the state during the winter and summer vacations.

Library Advisory Committee

- The Principal, Head of the Department recommends the books to be purchased for the library. This is done in consultation with the departmental faculty and recommendations from the students.

Counseling Cell

Formed with an objective of guiding students who need help regarding personal, academic and career related issues. The cell also conducts awareness programs on issues which divert their attention from studies.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College is implementing various schemes for the welfare of the teaching and non-teaching staff members

Welfare measures for teaching staff

- The staff members are encouraged and given financial assistance to pursue higher education to attend Faculty Development programme in their field of interest to attend and present research papers in national and international conferences, to publish research papers in refereed journals, to organize seminar, guest lecture for faculty members.
- Faculty are appreciated and motivated for their performance by means of certificates and cash

awards.

- For Centum results the students as well as Faculty are appreciated and awarded.
- The institution provides the following retaining and motivating the employee such as
 - EPF
 - Group insurance
 - Vacation for teaching Staff members every semester
 - 12 days casual leave per year
 - Free transportation for both the teaching and non teaching staff The faculty members are appreciated with incentives and promotions.
- Priority and Fees concession is given in the school admission of wards of the faculty.
- Gift for staff marriage.
- Cash incentives for publications.
- Faculty excursion
- Yoga & Meditation

Welfare measures for non-teaching staff

- Group insurance
- General medical check up
- Festival advance
- Regular increment in the salary

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 18.41

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
77	9	13	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 1.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	0	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**Response:** 6.63

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	7	2	3	0

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff**Response:****Teaching and Non Teaching**

Institute has a very transparent self appraisal system. The appraisal system covers all the aspects of academic, administrative and research activities of the staff. The highlights of the appraisal are reproduced below:

- Teaching assignment
- Journal Publication
- Conference Publication
- Research Project
- Award / Honours / Recognition

For non-teaching category

Institution recognizes the key role played by the non-teaching staff in underpinning the functioning of the system and has developed a self appraisal system so that non teaching staff shows involvement, take responsibility and are held accountable.

The components of assessment are furnished below:

- Task, execution and punctuality.
- Work in time and work perfection.
- Work interest and motivation
- Ability to work independently with groups
- Capability to maintain discipline among staff.
- Dress code & neatness.
- Capacity & willingness to assume responsibility
- Integrity and honesty
- Ability to rise to difficult situation & execute tasks.
- Co-operation with colleagues for work .
- Helping colleagues
- Willingness to learn

Monitoring the peer group

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Payments, Receipts and accounting on a daily basis is carried out by the Senior Accountant. Every financial transaction is recorded and sent to head of the accounts team on a day to day basis and annual audit is done by a Senior Accountant from the Trust Office. At the end of financial year the annual account

statement viz. Balance sheet, Receipts & Payments, Income & Expenditure are forwarded to external statutory auditor for the final verification. The audit of accounts and submission of income tax returns are being carried out regularly each year.

External Audit:

Our Institution belongs to Mangayarkarasi Trust, where we have plenty of financial operation. The External Audit is done by Chartered Accountant N. Sridhar (ICAI Membership No. 26056), Madurai, Who will audit and review the management regarding income and expenditure and submit it to the management.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0.2

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.15	0.05	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Fees collected from students are the major sources of the Institution. In addition, management is funding for capital expenses like construction of new building and major equipments required, if any. The college collects tuition fees and administration fees from the students every semester and the funds are used for running the college. As the college is a self - financing institution, the college does not receive any funds or grants from the government (central or state). The management contributes funds whenever necessary, optimal utilization of funds is ensured by allocating required on priority basis.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The primary focus of higher education in India is to promote research in accordance with the growing need for the up gradation of the faculty and the students in higher education.

IQAC has contributed significantly for institutionalizing the quality measures processes and it focuses on providing need-based and value-based education, affordable by all section of society.

IQAC initiatives for the last five years.

- Improving the employability skills of the students.
- Professional development initiatives through Faculty Development Program organised by the entire department and attended Research, Paper Presentation in the National and International Conferences and Journal Publications.

Employability skills of the students

IQAC plays its vital role in enhancement of quality of students experience in the College. The students should cope with the demands of the human resource on this; IQAC has successfully institutionalized the aspect of employability skills.

- It paved an opportunity for job oriented; need based certificate and diploma courses.
- The Placement Cell equips the students right from the preparation of resume writing, organizing career guidance, employability skill development seminars and placements
- Personality Development Programme and Soft Skills Development session are organized for Pre-Final and Final year students

Professional Development initiatives through IQAC:

FDP's organized by all the departments attended and presented Paper Presentation in the National and International Conferences, Publication of articles in the International Journals with ISBN & ISSN Number.

- The Management grants financial assistance to the faculty who pursue Ph.D to support the professional development of staff.
- In discussion with the Principal and Head of the Department: - State, National and International level seminars, workshops, conference and Inter-Collegiate Meet are planned priory before the commencement of every academic year.
- IQAC ensures that faculty from each department attend the Faculty Development Programme which helps in enhancing the quality in imparting value based education and to fulfill the expectations of the students.
- Central Digital Library with Biometric Entry: Provision of sufficient number of journals and Magazines other than text book reference to enrich the general exposure
- To strengthen the communication skill learners, teachers and all the stakeholders can visit our Institutional Website, E-mails are used.
- Evaluation and Examination of academic performance is streamlined.
- Videos lectures are used by the faculty for the benefit of students.
- Field visits are organized once in a month.

- Syllabus completion is monitored
- Internal exams and Semester exams are conducted as per direction of Madurai Kamaraj University.
- Assignment, Projects, Seminars, Group discussions, Role play and Paper presentation marks are included for assessment internal.
- Internal assessments on time.
- SMS to parents: - About their academic performance, after publications of university exam results and attendance of the students.
- IQAC has played its role in encouraging research and journal publication by giving financial assistance from the management

Students are motivated and supported through infrastructural facilities i.e., provision of computers with internet facilities and other learning resources.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC has initiated following reforms

- Semester wise annual academic teaching plan is collected from every department and monitored.
- The syllabus completion is monitored by collecting feedback for the students and orally from the faculty.
- Every department organizes lectures by eminent persons from industry academician and institutional experts are invited for international workshops and conferences.
- The faculty conducts the remedial courses to the slow learners based on the marks in the internal tests and to help them get through the semester examination
- ICT based learning is promoted
- The faculty conducts the remedial courses
- The results of the semester examination of the students are analyzed
- Academic calendar of the routine events like exams and other cultural and co-curricular activities is pre-planned
- Individual work load and time table is prepared
- Department meetings are frequently conducted to update subject knowledge on recent trends

IQAC conducts periodic review of teaching learning process.

- Academic audit: In consultation with the principal and Head of the Department, remedies are suggested and implemented.
- By collecting feedback from the students
- Observation report from the Head of the Departments

Teaching Learning Process

IQAC took efforts to excel in Teaching Learning process by extensive use of ICT, in Teaching Learning.``

- Every department is provided with computer with internet access and printers.
- All faculties were initiated to handle classes other than chalk and talk method.
- Remedial classes

Outcome of continuous Assessment for Academic Excellence.

The academic excellence of the students is exhibited in the semester examination and they have added laurels to the college by securing University ranks.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 3.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	3	2	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Response:

Our institution has progressed well in last five years. Following is the list of improvements in various categories such as infrastructure, improvement in library infrastructure, quality of students, quality of staff members, improvements in research and developments etc.,

- Introduction of oneUG program and onePG program
- IQAC initiated semester wise academic audit in all department.
- Teachers course booklet for recording academic work.
- Provision of vehicle parking area
- Herbal garden
- Introduction of e-governance, clobas, communications through emails, usage of whatsapp etc.
- Additional sections for B.Com., B.Sc., B.com(CA), B.Sc(CS) BA(Eng) were commenced

Post accreditation quality initiatives.

The following measures have been taken to comply with the suggestions made by the Peer Team in the previous reaccreditation cycle

More job oriented add on courses may be considered

Institution is offering skill development courses like Youth Circle, Office Automation

At present we are seeking the support of the external agencies for the conduct of employability/ entrepreneurship/skill development related short term course.

- Tally , 2D & 3D Animation- Kalvi Institute Madurai
- Beautician - Kiruba Foundation, Madurai
- Eco-Friendly Product - Kiruba Foundation, Madurai
- Fashion Designing - National Tailoring Academy, Madurai
- Air Port Ground Staff Training - Boston Aviation Academy

ICT based teaching and learning process to be progressively increased

8 Smart Class rooms are provided for ICT based teaching and learning.

Development of Research Culture.

- 97 papers were published in National and International Conferences.
- 24 Articles were published in editor books and conference proceedings.
- Paper Presentations in the International Conference by the Faculty and the Students.

Library and Infrastructure Sources are extend

- In the provision of learning resources, the number of books in the shelved is 12100.
- Library has enabled Wi-FiFacility
- Installed automation software in Library.
- Bar Code scanner installed.
- Number of computers is increased according to the strength of the students.
- A Spacious K.P. Auditorium is built with the accommodation of 2500 students.

Gym and Indoor games facilities are provided.

Counseling Cell

- “Virutcham Counseling Cell” was inaugurated in the year 2014 – 15.
- Well – trained Counselors carry on the counseling of the needy students.
- During the academic year 2014-18, around 15 programmes were conducted by external Counselors for benefits of the students.

Group Insurance

- “United India Insurance - Students Safety policy” covers for all the students and staff.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 11

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	4	2	1

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

Any additional information

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

a) Safety and Security:

- The proper dress code is strictly abided by students.
- The surveillance systems with CCTV cameras are installed at appropriate locations. Footages of the recordings are periodically seen and action is taken, if any suspicious activity is observed by the Principal.
- The Anti- Ragging Committee, Discipline Committee and the Grievance Redressal Cell look after the grievances of the students and take necessary actions.
- Safe and secured hostel is provided for the students
- Staff accompany students during Study Tour, Intercollegiate Meet, Conference, Industrial Visit, Rally and Sports Events.

b) Counselling:

- The Counseling Cell is established to guide the students to get rid of the problems.
- Tutor-ward system is followed in the Counseling Cell. Every teacher in the department is assigned as a tutor for a group of 25–30 wards of their department. Tutor counsels students at least twice a month.
- The College arranges various programmes for the students related to counselling.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:**1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Response:** 50

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 394.2

7.1.3.2 Total annual power requirement (in KWH)

Response: 788.4

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 9.72

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 4940.64

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 50808

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Solid Waste Management:

Solid wastes of plastic and paper is separated and disposed by the sweepers. Separate bins are also kept in various points for disposing solid wastes. Students are advised to dispose the wastes in the designated bins. All classes are provided with dustbins for solid waste disposal. Canteen solid wastes is used as fertilizer for plants and trees in our campus. Old newspapers and exam papers are sold to vendors. The vegetable wastes from the canteen is used for generating bio-gas, which in turn used in the canteen kitchen for cooking.

Liquid Waste Management:

Liquid wastes are channelized to garden.

E-Waste Management:

E-waste such as discarded computers, printers and broken laboratory equipment are safely stored in a room allotted for the same and they are given to the vendors in buy back scheme. Unused parts of the computer are used to conduct practical classes for students.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting structures: Roof Top Rainwater harvesting is constructed in our campus with the measurement of 40 X 40 inches. It is directed underground to rejuvenate underground water and also bore wells in the campus. It is one of the remedies to overcome the increase in demand for water and it is also used for the plants and trees to make our campus greeny and irrigation of our campus. To inculcate the

habit of conserving the water, the staff and the students are instructed not to waste the water. Plumbing maintenance is done on a regular basis to prevent the wastage of water.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Plastic free campus – Our college is a plastic free campus. The staff and the students are insisted to use eco-friendly products to save the nature. In the canteen plastic bags are banned.

Paperless Office:

Circular & office correspondence are send through E-mail, whatsapp, SMS to staff and students.

Green Landscaping with Trees and Plants:

Green revolution : “The Best Solution To Arrest Pollution”

The College campus is a Green Campus with Herbal Garden and trees.

To inculcate social responsibility, we planted saplings in Mullipallam Govt School through NSS volunteers and Eco club members planted saplings in our campus.

- The College organize various programmes to create awareness among students in the campus and involve them in maintaining eco-friendly environment.
- Medicinal plants and herbal garden are maintained.
- Establishing clean and green campus.
- Conduct awareness programmes by NSS, YRC, RRC and ECO club.

Display of the aim in the campus “Go Green” “Think Green!”, “Create Green”, and “Save Green”.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**Response:** 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.44	1.13	5.87	2.37	4.21

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above**B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:** 17

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	5	4	0

File Description**Document**

Number of Specific initiatives to address locational advantages and disadvantages

[View Document](#)

Any additional information

[View Document](#)**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 8

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	1	1

File Description**Document**

Report of the event

[View Document](#)

Any additional information

[View Document](#)**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff****Response:** No

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct,

Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 16

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	4	3	3

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institution organizes various activities, to drive human values at home such as compassion, faith, honesty, patriotism, brotherhood, justice, kindness, love, openness to the heart, peace, respect, responsibility, self-respect, spirituality, trustworthiness, integrity and wisdom. They are a set of values which define humanity, from its essence and cut across religion, society and nation. Besides, the college organizes national festivals and birth/death anniversary of the great Indian personalities throughout the academic year.

The programs on the occasion of birth anniversaries and death anniversaries of national leaders, social reformers, freedom fighters are organized in the college to the moral values among the students by introducing the life and work of these personalities. Special days are also celebrated along with these programs. Students are given opportunities for delivering speeches, poem writing, Essay writing.

Independence Day & Republic Day: It is celebrated every year. It is a grand event marked with the flag hosting by the Chief Guest and Parade by our students. The cultural activities, competitions like speech, poem writing related to independence movement are exhibited.

Gandhi Jayanthi: Gandhi Jayanthi is celebrated in our college campus on the previous day of Oct 2nd of every year to pay our respects to the father of the Nation, the birth anniversary of Mahatma Gandhi. We conducted the Speech and poem writing competitions about non-violence. The principles of truth, non-violence and honesty are remembered and widely publicized among the students of the college.

Dr. A.P.J Abdul Kalam's Birthday & Kingmaker Kamarajar: On fond memory of Dr. A.P.J Abdul Kalam's Birthday we plant trees in college campus and we pay respect to him for his contributions to the nation, a role model for the school students and youth who are the leaders of tomorrow. We conduct competitions.

Sister Nivethithai's Birthday: Sister Nivethithai's 150th Birthday is celebrated in our college campus this year 2018,– Radha Yatra was conducted for state level speech competition. Our college students and other college students also participated.

Dr.Sarvepalli Radhakrishnan's Birth Day: Teachers are known to shape the mind of youth and without knowledge, no one can exist in this world. Teacher imparts good value in children and turn them into responsible citizens. To impart the values of teachers, Dr.Radhakrishnan's Birth Day is celebrated as teachers day every year.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The college has taken efforts to maintain complete transparency in its functions.

Transparency in Financial Function:

The college collects the fee from the students through cash, demand draft, cheque, receipt is given. Donations or capitation fees is not collected. To maintain financial transparency, the salary and wages to the teaching and non –teaching staff is credited in the bank account. The financial audit is conducted.

Transparency in Academic Function:

Lesson plans are prepared by the faculty members based on the course and mentioned in the Course Booklet. The lesson plan is verified and checked by the Head of the Departments. Portion Completion is collected before the commencement of the internal & model examination from the students and orally disclosed by the faculty. So that completion of the curriculum is verified by the Principal with the help of lesson plan.

Transparency in Administrative Function:

The administration of the college is effectively monitored by the Principal. The reservation policy stated by the Higher Education Department of Government of Tamilnadu is followed regularly during the admissions. Financial assistance is given by the Management to the eligible and meritorious students.

Transparency in Auxiliary Function:

The internal and model examination is conducted effectively. All the internal valued answer scripts are distributed to the students. Exam fees, time-table and tuition fee details are displayed in the notice board for the students reference. Students can access library and computer lab before the college hours to enrich

their skills and knowledge.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice I

1. Title of the Practice

"Keetru"

2. Objectives of the Practice

- To develop leadership quality among students.
- To encourage them to earn while learning.
- To develop speaking skills and come out of the stage fear.
- Students are encouraged to grab opportunities.
- To develop creative thinking in students.

3. The Context

The members of "Keetru Tamil Mandram" participated in the program "Aram Seivom" was organized by Vendhar Television in our premises on 27th July 2018. The students debated on the topic "Idaividatha Savalgal Vazhkayil Suvai Kootukindranava or Sorvu Vootukindranava". The program was hosted by Dr. Jeyanthasri Balakrishnan and the guest of honor was the retired IPS officer Mr. Kaliyamoorthy. She highlighted the evils of the usage of mobile phones and its impact among the students relating to the current issues in the society. Towards the end of the program, the participants were appreciated and the program ended successfully. This program has been telecasted for 5 Sundays in Vendhar Channel.

4. The Practice

The students are trained by Tamil department, every day for an hour. Different sessions were organized by Tamil department faculty to motivate the students. The students are well trained to come out successfully in various rounds. Finally fourteen students were selected by the Vendhar television people for the show.

5. Evidence of Success

- It builds self-confidence in every individual.
- Creating a proud moments for the parents of the participants.
- Proficiency in language skill.

6. Problem Encountered and Resources Required:

- **Lack of language proficiency.**
- **Hesitation on the part of the students due to stage fear.**

Best Practice II

1. Title of the Practice

ECO-FRIENDLY PRODUCTS

MOBILE PHONE TECHNOLOGY

FASHION DESIGNING COURSE

2. Objectives of the Practice

ECO-FRIENDLY PRODUCT

- Promote environment-friendly, socially just and sustainable products.
- Promote the concept of “Green Environment & Economies”
- Sustainable use of Natural resources.
- Create awareness about potential and benefits of alternative modes of renewable resources.
- To create opportunities and provide socio-economic development to the people
- To encourage youth for courageous deeds to provide them training and socio moral upliftment of society.

MOBILE PHONE TECHNOLOGY

- To enhance quality of students by providing need-based knowledge in the area of Mobile phone Technology and Training.
- To enhance the employability of the students.

FASHION DESIGNING COURSE

- Empowering women to improve their economic status and well being.
- To create a sense of self-worth, personal accountability and power in an individual.
- To become a job provider.
- To enable them to represent their interests responsible and self-determined way.

3. The Context

The **course aims** to provide **fashion designers** a clear perspective on creativity and its application in innovative **fashion**

design.

The curriculum presents **fashion design** and it introduces techniques for students to get new, fresh and original **design** ideas.

The Mobile Phone Technology Course has been designed to provide knowledge on Mobile Repair & Maintenance.

To promote use of natural resources, the students are trained to make many products like Jute bag, mobile pouch, hand bag, gift bags, and fancy items. This way the eco-friendly products course is conducted.

4. The Practice

The students are trained thrice in a week.

5. Evidence of Success

ECO-FRIENDLY PRODUCT

- Improvement of access to the Eco-Friendly products
- Increased women employability
- Financial Independence
- Awareness about the eco –friendly products.
- Material Efficiency and better environment
- Enhances indoor environment Quality
- Reduces strain on local resources.
- MOBILE PHONE TECHNOLOGY

MOBILE PHONE TECHNOLOGY

- Parents enjoy the proud and pride of their daughters getting knowledge regarding mobile phone .So that they are can easily overcome the problems encountered in the mobile even at their home. They can start a small mobile phone servicing centre.
- The Institution is providing all the facilities for conducting the course.
- It builds self confidence for self-employment.

FASHION DESIGNING COURSE

- It builds self confidence for their individual development.
- Develop a business oriented mindset.
- Students can financially support themselves.

6. Problem Encountered and Resources Required

- Due to financial weakness of the students, they are not opting for the course.
- Unable to provide sufficient hours for training.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Empowering Rural Students

The vision of the college is “**Academic outreach to rural girls providing Higher Education**” to fulfil the vision the college is established in 1997 which is peculiarly present in the rural area. It aims to bring the rural masses into main stream and make them a responsible citizen of India. In order to achieve this vision college takes effort at the level best by arranging different events and creating the platforms for the students and inculcate the value based education. The college offers fee concession and scholarship for the economically poor students to pursue their higher education in the college.

To motivate the students for taking up higher education, the management and the staff are always engaged in doing certain activity through Club activity, Counseling cell and Extension activity. N.S.S. unit of the college takes effort to bring the rural students in education by giving awareness to eradicate the illiteracy, health awareness, women empowerment programmes, counseling the society and making a platform available for the student to impart the confidence. The awareness camp, symbolic rallies, National integration programme are arranged time to time to inculcate the national values in students.

The Placement Cell and Career Guidance Cell equip the students right from the resume writing, organizing career guidance and employability skill development seminars, personality development programme and soft skills development sessions are organized for Pre-Final and Final year students.

5. CONCLUSION

Additional Information :

As a INSTITUTIONAL SOCIAL RESPONSIBILITY, we conduct COMPUTER LITERACY PROGRAMME and DIGITAL in the nearest villages to enable them to access smart devices, apps and its uses.

Our NSS, YRC, RRC and CCC conducts extension activities like seminars, special camps in the adopted villages, blood donation camps, besides regular activities, awareness rally ie., when cure is impossible, then prevention is better', in this context, we served 'NILAVEMBU SYRUP' in the nearby villages to get rid of Dengue Fever and other deadly diseases. MoUs are signed for Skill Training programmes.

In the purview of Swachh Bharath our students participated in cleaning plastic bags in the Vaigai River. All the department conducts outreach programs to create awareness on current issues.

SCIART exhibition is conducted regularly and models are displayed by our students to inculcate the scientific temperament, to expose the technical knowledge in all disciplines. The school students are invited to visit the exhibition which helps to enhance their knowledge.

Proficiency awards are given to the advanced learners which kindles to achieve greater.

Mega Job fairs are organised to avail the job opportunities.

Industrial Visit, Field trips, Study Tours are organised by all the departments.

Student Council contributes their special efforts in coordinating the functions in the college.

Eco Club is established to maintain the Greeny Environment in the campus.

LED lamps are used to save from global warming.

Concluding Remarks :

The main goals of the institution and capacity building are fundamental for building confidence in the minds of the stake holders. With this aim the vision and mission, Goals and values are achieved and marching towards excellence in all spheres. The institution's mission and vision of social consciousness is accomplished through ,with the objective to motivate the students to act with accountability and responsibility towards the society and contribute to achieve the goal of the Nation and go ahead towards the attainment.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Paper settings not considered</p>	2017-18	2016-17	2015-16	2014-15	2013-14	3	0	0	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	0	0	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	0	0	0																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 2</p> <p>Answer after DVV Verification: 0</p> <p>Remark : No information nor supporting document</p>																				
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>917</td> <td>828</td> <td>329</td> <td>305</td> <td>83</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>916</td> <td>828</td> <td>329</td> <td>305</td> <td>83</td> </tr> </tbody> </table> <p>Remark : Ceertificates not provided</p>	2017-18	2016-17	2015-16	2014-15	2013-14	917	828	329	305	83	2017-18	2016-17	2015-16	2014-15	2013-14	916	828	329	305	83
2017-18	2016-17	2015-16	2014-15	2013-14																	
917	828	329	305	83																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
916	828	329	305	83																	

1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 202 Answer after DVV Verification: 288</p> <p>Remark : No supporting certificates provided</p>																				
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 707 1046 842"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>947</td> <td>806</td> <td>790</td> <td>704</td> <td>530</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 920 1046 1055"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>118</td> <td>85</td> <td>94</td> <td>76</td> <td>57</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	947	806	790	704	530	2017-18	2016-17	2015-16	2014-15	2013-14	118	85	94	76	57
2017-18	2016-17	2015-16	2014-15	2013-14																	
947	806	790	704	530																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
118	85	94	76	57																	
2.3.2	<p>Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</p> <p>2.3.2.1. Number of teachers using ICT Answer before DVV Verification : 110 Answer after DVV Verification: 0</p> <p>Remark : No required information provided</p>																				
2.4.4	<p>Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years</p> <p>2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1693 1046 1827"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1906 1046 2040"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	1	0	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	1	0	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	1																	

Remark : Only one award considered

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
42	38	3	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
38	15	2	0	0

Remark : Corrected as per HEI clarification and supporting links of UGC

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	1	0	1

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 9

Answer after DVV Verification: 9

Remark : Accepting HEIs claim. However no supporting link of information provided

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
900000	800000	850000	700000	500000

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	0.00	0.00	0.00

Remark : No supporting audited statement provided

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : Revised as per subscription

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3.13	2.81	2.99	2.09	1.61

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3.19	2.81	3.03	1.68	1.58

Remark : Revised as per list of books duly authorised by accounts officer

4.2.5	<p>Availability of remote access to e-resources of the library</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : The photo does not show any connect with the institute. This picture is not after log in</p>																				
4.2.6	<p>Percentage per day usage of library by teachers and students</p> <p>4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 535 Answer after DVV Verification: 0</p> <p>Remark : No supporting information provided</p>																				
4.4.1	<p>Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</p> <p>4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 949 1046 1081"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>18.69</td> <td>15.15</td> <td>4.19</td> <td>4.28</td> <td>9.28</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1162 1046 1294"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>4.28</td> <td>0.00</td> </tr> </tbody> </table> <p>Remark : revised as per supporting document</p>	2017-18	2016-17	2015-16	2014-15	2013-14	18.69	15.15	4.19	4.28	9.28	2017-18	2016-17	2015-16	2014-15	2013-14	0.00	0.00	0.00	4.28	0.00
2017-18	2016-17	2015-16	2014-15	2013-14																	
18.69	15.15	4.19	4.28	9.28																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.00	0.00	0.00	4.28	0.00																	
5.3.1	<p>Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.</p> <p>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1693 1046 1825"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>2</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1906 1046 2038"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0	2	0	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	2	0	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	

6.4.2	<p>Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)</p> <p>6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.195</td> <td>0.09</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.15</td> <td>0.05</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : 4000 of each year is not considered as there is no mention of source of funds</p>	2017-18	2016-17	2015-16	2014-15	2013-14	0.195	0.09	0	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	0.15	0.05	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.195	0.09	0	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.15	0.05	0	0	0																	
6.5.4	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audit <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above Remark : accepted HEI claim</p>																				
7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1850 1046 1984"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>3</td> <td>5</td> <td>2</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2017-18	2016-17	2015-16	2014-15	2013-14	2	3	5	2	1										
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	3	5	2	1																	

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	4	2	1

7.1.8	<p>Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years</p> <p>7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>3.44</td> <td>1.13</td> <td>1.99</td> <td>90000</td> <td>1.21</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>3.44</td> <td>1.13</td> <td>5.87</td> <td>2.37</td> <td>4.21</td> </tr> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	3.44	1.13	1.99	90000	1.21	2017-18	2016-17	2015-16	2014-15	2013-14	3.44	1.13	5.87	2.37	4.21
2017-18	2016-17	2015-16	2014-15	2013-14																	
3.44	1.13	1.99	90000	1.21																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
3.44	1.13	5.87	2.37	4.21																	
7.1.12	<p>Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff</p> <p>Answer before DVV Verification : Yes</p> <p>Answer After DVV Verification: No</p> <p>Remark : The Supporting document is an University document. Looks like made for purpose</p>																				

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 13</p> <p>Answer after DVV Verification : 100</p>																				
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>947</td> <td>806</td> <td>790</td> <td>704</td> <td>530</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>118</td> <td>85</td> <td>94</td> <td>76</td> <td>57</td> </tr> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	947	806	790	704	530	2017-18	2016-17	2015-16	2014-15	2013-14	118	85	94	76	57
2017-18	2016-17	2015-16	2014-15	2013-14																	
947	806	790	704	530																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
118	85	94	76	57																	

2.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 271 986 383"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>570</td> <td>484</td> <td>391</td> <td>381</td> <td>292</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 461 986 573"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>620</td> <td>462</td> <td>324</td> <td>358</td> <td>284</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	570	484	391	381	292	2017-18	2016-17	2015-16	2014-15	2013-14	620	462	324	358	284
2017-18	2016-17	2015-16	2014-15	2013-14																	
570	484	391	381	292																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
620	462	324	358	284																	
3.1	<p>Total number of classrooms and seminar halls</p> <p>Answer before DVV Verification : 53</p> <p>Answer after DVV Verification : 52</p>																				